Alabama National Guard Foundation, Inc.
P.O. Box 3412
Montgomery, Alabama 36109-0412

15 July 2026

Application Process Letter of Instruction:

The Alabama National Guard Foundation offers an application process to provide emergency financial assistance to Alabama Air and Army Guard Members and their families. Eligible individuals may apply for a one-time grant, generally up to **$750** to help cover urgent needs. Priority is given to cases where the hardship is directly related to a Guard Member's deployment or their involvement with the Guard, but applications arising from natural or manmade disasters, or other severe circumstances, are also considered.

Please be as detailed as possible about the situation for which you are requesting assistance. If you are requesting assistance for payment of bills, copies of those bills should accompany the application and you should indicate on the application the order of priority to help determine how funds are allocated, if approved. Any application that is incomplete will **NOT** be considered. Guard Member's submitting a complete application with a Unit approval will be notified by email of approval or disapproval of the request. If your application is approved, a check will be mailed to the address indicated on your application.

The application must be reviewed and signed by leadership within the Guard Member's Unit. The Unit representative is required to **verify and validate** the circumstances of the hardship and write a brief statement at the bottom of the application supporting or recommending disapproval of the application. Unit representative will help to recommend how funds are allocated. In addition to the Unit Representative's input and signature, a Commander must also sign the application.

Note: If your needs are a result of your membership in the Guard, your Unit must also state on the application if you have applied for incapacitation pay due to a Line of Duty injury.

Applications can be obtained online at https://www.alngfoundation.org . Please email your application to the Foundation at alngfoundation@gmail.com. The Foundation also welcomes corporate and individual tax-exempt donations to add to the Foundation's ability to assist Alabama Air and Army Guard members and families.

Sincerely,

Paul D. Brown, Jr.
President

2026-2027 Foundation Board Members: Willie Barrow, Paul Brown, David Bullard, Darold Carson, Leah Compton, Michelle Davenport, Robert Elmore, Chuck Keith, Jeffrey Newton, Andrew Richardson, Jon Michael Taylor, and Mike Webb

* All previous versions of the National Guard Foundation Application Letter of Instruction are obsolete.